

# FAREHAM

## BOROUGH COUNCIL

### **Report to Licensing and Regulatory Affairs Committee**

**Date** 28 November 2017

**Report of:** Head of Environmental Health

**Subject:** LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK  
PROGRAMME 2017/18

#### **SUMMARY**

At its meeting in September, the progress of the Work Programme for 2016/17 was considered by the Licensing and Regulatory Affairs Committee and a Work Programme for 2017/18 was agreed.

Members are now invited to note the actions from the last meeting and to agree the Work Programme for 2017/18.

#### **RECOMMENDATION**

It is recommended that the Committee:-

- (a) notes the progress on actions considered at the meeting of the Committee held on 19 September 2017, as shown in Appendix A to the report; and
- (b) agrees the Work Programme for 2017/18, attached as Appendix B to the report.

## **INTRODUCTION**

1. At the Committee meeting on 19 September 2017, the Committee reviewed and agreed the Work Programme for 2017/18.

## **MONITORING**

2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

## **WORK PROGRAMME FOR 2017/18**

3. The Work Programme for 2017/18 agreed at the last meeting is attached as Appendix B.

## **REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18**

4. Members are asked to note the following amendments to the 2017/18 Work Programme:-
  - (i) the addition of an item entitled '2018 Parliamentary Constituency Boundary Review' to the agenda of the meeting scheduled to take place on 28 November 2017;
  - (ii) the addition of an item entitled 'Response to Government consultation on proposals for changes to Gaming Machines and Social Responsibility Measures' to the agenda of the meeting scheduled to take place on 28 November 2017; and
  - (iii) the deferment of the agenda item entitled 'Taxi and Wheelchair Accessibility' from the meeting scheduled to take place in November to the meeting scheduled to take place on 23 January 2018

## **RISK ASSESSMENT**

5. There are no significant risk considerations in relation to this report

## **CONCLUSION**

6. The Committee is invited to:-
  - (i). note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
  - (ii). agree the Licensing and Regulatory Affairs Committee Work Programme for 2017/18, as set out in Appendix B.

## **APPENDICES**

**APPENDIX A** – Progress on matters considered by the Committee at its last meeting

**APPENDIX B** – Licensing and Regulatory Affairs Committee Work Programme 2017/18

### **Background Papers:**

None

### **Reference Papers:**

None

### **Enquiries:**

For further information on this report please contact Ian Rickman. (Ext 4773)

## LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 28 November 2017

## Progress on Actions from last meeting

<b>Date of Meeting</b>	<b>19 September 2017</b>
<b>Subject</b>	<b>Review of Hackney Carriage Fares</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee considered a report by the Head of Environmental Health on the Review of Hackney Carriage Fares.</p> <p>RESOLVED that the Committee:-</p> <ul style="list-style-type: none"> <li>(a) considered the responses from the individuals who responded and the Hackney Carriage and Private Hire Association in respect of the changes to the tariff;</li> <li>(b) considered if a change is appropriate; and</li> <li>(c) recommends to the Executive that no increase to charges be made at the present time.</li> </ul>
<b>Outcome</b>	Referred to the meeting of the Executive held on 06 November 2017
<b>Link Officer</b>	Ian Rickman
<b>Subject</b>	<b>Police Update</b>
<b>Type of Item</b>	Verbal Update
<b>Action by Committee</b>	<p>The Committee received a verbal update from the Head of Environmental Health on Police Licensing arrangements.</p> <p>Members were reminded that staffing levels have reduced significantly in recent years. The number of Licensing Officers covering Fareham, Gosport, Havant and Portsmouth has now reduced from 8 to 2 which is challenging given that the officers now cover the Victorious and Isle of Wight Festivals in addition to more routine areas of work. There is also an increasing number of alcohol and drug related issues to deal with in the Portsmouth Guildhall Walk area.</p> <p>Significant work has been done in reducing street drinkers in all areas of the Borough. As a result of a long running campaign,</p>

	<p>all but one of the stores licenced to sell alcohol in the town centre has stopped selling the higher strength beers and ciders. There are, however, emerging alcohol related issues around the shops in the Highlands Road area that will now need to be addressed.</p> <p>The Pubwatch scheme remains a strong and active organisation in the Borough. The organisation, which is voluntarily managed and supported by the Council and the Police, aims to achieve a safer drinking environment in licenced premises.</p> <p>Crime rates in the Borough's night-time economy remain low compared to other areas. The lack of a nightclub is a key factor in this respect, however liaison work with HMS Collingwood in managing the behaviour of new trainee military personnel has also had a positive impact.</p> <p>The most recent test purchase results were disappointing, with 7 out 10 tests resulting in failure – a significant drop on previous performance. Members enquired whether this is as a result of carrying out test purchases less frequently and, if so, whether this is leading to complacency in some stores. The Head of Environmental Health advised that this is a possibility but that it is too early to say at present whether this set of data represents a reducing trend in performance. If, however, the next set of results are poor, further action will need to be taken.</p> <p>Work continues to be done in identifying people who are vulnerable to abuse. Ongoing operations with immigration services are taking place to help people identify signs that vulnerable people are being held at licenced premises against their will.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	<b>Polling Place Review</b>
Type of Item	Report
Action by Committee	<p>Councillor Miss S M Bell declared a non-pecuniary interest for this item as she is a member of the Board of Trustees of Portchester Parish Hall.</p> <p>The Committee considered a report by the Head of Democratic Services on a review of Polling Places.</p> <p>Members discussed a number of polling places that have issues with parking, in particular the use of the Fire Station in Portchester, where it was suggested other venues such as the Parish Hall and the Methodist church might be more suitable. The Head of Democratic Services advised that electoral legislation places a duty on the Local Authority to ensure that polling places are positioned within the heart of the community and that any natural or obvious boundaries such as major roads are avoided. However, there will be an opportunity to review alternative venues with more adequate parking facilities as part of the</p>

	<p>full consultation that will take place by 2020.</p> <p>Members commended the Electoral Services team for the work it has done in securing alternative venues as polling places which will mean that schools no longer need to be used.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee agrees the revised polling place designations from May 2018, as set out in Appendix A to the report, subject to the full statutory polling district and polling place review being carried out, with full consultation, by 2020 and recommends these revisions to Council for approval.</p>
Outcome	Referred to Council 12 October 2017
Link Officer	Leigh Usher
Subject	<b>Licensing and Regulatory Affairs Committee Work Programme 2017/18</b>
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2017/18. It was noted that the agenda for the November meeting is very light and that it is therefore likely that this meeting will be cancelled.</p> <p>RESOLVED that the Committee:-</p> <p>(a) notes the progress on actions considered at the meeting of the Committee held on 13 June 2017, as shown in Appendix A to the report; and</p> <p>(b) agrees the Work Programme for 2017/18 attached as Appendix B to the report.</p>
Outcome	Complete
Link Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME  
2017/18**

<b><u>DATE</u></b>	<b><u>SUBJECT</u></b>	<b><u>TRAINING SESSION/WORKSHOP</u></b>
<b>13 June 2017</b>	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee  Review of Work Programme 2017/18  Update on Taxis and Wheelchair Accessibility	
<b>11 July 2017</b>	MEETING CANCELLED	
<b>19 September 2017</b>	Setting of Taxi Tariff  Review of Work Programme 2017/18  Police Update – Jason Pearce  Polling Place Review	Training
<b>28 November 2017</b>	Review of Work Programme 2017/18  2018 Parliamentary Constituency Boundary Review  Response to Government consultation on proposals for changes to Gaming Machines and Social Responsibility Measures	
<b>23 January 2018</b>	Taxi and Wheelchair Accessibility  Preliminary Review of Work Programme 2017/18 and Draft Work Programme 2018/19  Actual Revenue Expenditure 2016/17  Spending Plans 2018/19  Fees and Charges 2018/19	
<b>27 March 2018</b>	Update on Fareham & Gosport Environmental Health Partnership – Presentation  Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19	